

Bute and Cowal Area Committee Workplan 2020-2021

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
September 2020					
1 September 2020	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly report	7 August 2020	
1 September 2020	Roads and Amenities Revenue and Capital Update (completed to date/programmed for next period)	Development and Infrastructure Hugh O'Neill	For information only	7 August 2020	
1 September 2020	Annual Recycling Report (by area)	Development and Infrastructure John Blake	Annual Report / For information only	7 August 2020	
1 September 2020	Cruach Mor and Clachan Flats Wind Farm Trusts	Legal & Regulatory Support – Stuart McLean	Annual Report	7 August 2020	
1 September 2020	HSCP – Performance & Covid Public Health Update	Health & Social Care Partnership – Charlotte Craig	Bi-Annual Report	7 August 2020	
1 September 2020	Isle of Bute BID – Appointment	Legal & Regulatory Support – Stuart McLean	One Off Report	7 August 2020	

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1 September 2020	Charitable Trusts, Bequests and Trust Funds	Legal & Regulatory Support	Annual Report	17 August 2020	
1 September 2020	Gourock to Dunoon Ferry Project	Ruairidh Campbell Harbour and Engineering Liaison Manager CMAL Stewart Clark D&I		7 August 2020	
1 September 2020	Primary School Report: Bute and Cowal	Education Services – Simon Easton	Annual Report	7 August 2020	
December 2020					
1 December 2020	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly report	6 November 2020	
1 December 2020	Supporting Communities Fund – End of Project Monitoring Report	Chief Executive – Rona Gold/ Samantha Somers	Annual Report for information	6 November 2020	Rescheduled from September, delay in putting the reports together as the team has been working on the covid response
1 December 2020	Housing Services update	Development and Infrastructure – Douglas Whyte		6 November 2020	Replaces Strategic Housing Fund that was due in September.
1 December 2020	Roads and Amenity Services Update	Roads and Amenity Services – Jim Smith	Quarterly report	6 November	

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				2020	
1 December 2020	Rothesay Pavilion Progress	Development and Infrastructure Services - Jonathan Miles	Quarterly report	6 November 2020	
1 December 2020	Secondary School Report - Dunoon Grammar School	Report by Head Teacher	Annual Report	6 November 2020	
1 December 2020	Secondary School Report – Rothesay Joint Campus	Report by Head Teacher	Annual Report	6 November 2020	
1 December 2020	ACHA Annual Update	Chief Executive - ACHA	Annual Report	6 November 2020	
1 December 2020	HSCP Annual Performance Report	Health & Social Care Partnership – Charlotte Craig / Maggie Clark	Annual Report	6 November 2020	
1 December 2020	Windfarm Trusts	Customer Services	Annual Report	6 November 2020	
1 December 2020	Major Projects Update – Rothesay Townscape Heritage Grant Awards	Head of Development and Economic Growth - Colin Fulcher		6 November 2020	TBC

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1 December 2020	Major Projects Update – Dunoon CARs	Head of Development and Economic Growth - Audrey Martin		6 November 2020	TBC
1 December 2020	Strategic Housing Investment Plan (SHIP)	Director of Development and Infrastructure – Douglas Whyte	Annual Report	6 November 2020	
1 December 2020	Speed Survey	Roads and Amenity Services – Paul Ferrell / Stuart Watson	One off	6 November 2020	
1 December 2020	Dunoon CARS Project	Development and Infrastructure - Claire Hallybone		7 August 2020	TBC
1 December 2020	Major Projects Update – Queens Hall	Head of Commercial Services - John Gordon		6 November 2020	COVID Pandemic has affected the programme for the close out of the few remaining defects – moved from September
March 2021					
2 March 2021	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly Report	5 February 2021	

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2 March 2021	Post Winter Update	Development and Infrastructure -	Annual Report	5 February 2021	
2 March 2021	Supporting Communities Fund – Grant applications	Community Planning – Sharon MacDonald	Annual Report	5 February 2021	
2 March 2021	HSCP Annual Performance Report	HSPC - Charlotte Craig	Annual Report	5 February 2021	
2 March 2021	Major Projects Update – CHORD/ CARS/THI (where appropriate)	Development and Infrastructure	As required	5 February 2021	
Future Reports – dates to be determined					